

CHARTER TRUST FOR THE CITY OF DURHAM

29 October 2014

Conservation of Photographs



City of Durham

Report of Bryan Smith, Clerk to the Charter Trustees

Purpose of the Report

To advise Trustees of a proposal to conserve original photographs in the Mayor's parlour Town Hall Durham.

Background

Following a recent visit to the Town Hall Liz Bregazzi from the DCC Archive and Records office has suggested that the original photographs of past royal visits on display in the Mayor's parlour were vulnerable to risks of theft, fire, damage, vandalism, decay. As they are originals they are the only record of the visits and would be lost.

It is suggested that the framed photographs be removed and high quality copies made which could either be kept in the Archives office or actually replaced in the parlour with the originals being kept securely and available for public viewing upon request and /or displayed from time to time.

Estimated cost of making copies and reframing is up to £100.00

There would be no charge for keeping originals in archives at County Hall.

Recommendation

That Trustees agree for conservation of the royal visit photographs in the Mayor's parlour by way of high quality copies and the originals being stored in archives .

Contact: Bryan Smith Tel: 03000 269717

Appendix 1: Implications

Finance – minimal cost of copying photographs for archiving.

Staffing - None specific within the report.

Risk - None compliance is identified within the Small Bodies Annual Return.

Equality and Diversity / Public Sector Equality Duty - None specific within the report.

Accommodation – Removal of photographs from Mayor’s parlour Town Hall.

Crime and Disorder - None specific within the report.

Human Rights - None specific within the report.

Consultation – Liz Bregazzi County Records officer

Procurement - None specific within the report.

Disability Issues - None specific within the report.

Legal Implications - None specific within the report.